

Governors	
Lynda Cooper (Chair)	
Alice Eeles	Gemma Houghton
Kelly Yeo	Ewa Ziubryniewicz (joined meeting at 4.40pm)
In Attendance:	
Clerk – Sue Howard and Tanya Jeffery	

## Minutes

**Welcome:** The Chair welcomed everyone to the meeting.

**Apologies:** Apologies were received from Frances Swan.

**Declaration of Business Interests** There were no declarations of interest.

N48.18	<p><b><u>Minutes of previous meeting</u></b></p> <p>The Minutes of the previous meeting held on 2 October 2018 were approved and signed by the Chair.</p>
N49.18	<p><b><u>Procedural</u></b></p> <p>.1 <u>Safeguarding</u></p> <p>Annual Online Babcock Safeguarding Audits completed and submitted within timescale. <b>Action Academy Heads (AH's) to provide copy to Clerk to place on Google Drive (GD).</b></p> <p>It was noted that an LGBTQ+ policy was in the process of being compiled across the Trust and staff training had previously taken place regarding this. Bearnas due to undertake Babcock onsite safeguarding audit on 29 January 2019.</p> <p>The Governors raised their concerns regarding the fencing surrounding Hennock school and felt this was a safeguarding issue. They requested that this was brought to the attention of the Trust Directors.</p> <p>It was noted Level 2 training for all support staff was being arranged by the AH of Hennock (dates TBC).</p> <p>The Governors signed to advise they had read the updated Keeping Children Safe in Education document which has been noted and recorded by the Clerk.</p> <p>The Chair confirmed she was providing an input to the review of the Online Safety Policy. The Clerk explained the Trust's policy review process to the Governors.</p> <p>.2 <u>SEND</u></p> <p>The AH met with EZ in the summer term to discuss the SEN procedures and provision mapping used by Bearnas. This was a very useful session and it was agreed this process would be good practice to share with Hennock.</p> <p>The Governors noted the ever increasing workload in relation to SEND and Safeguarding issues and were grateful for the support provided by the Inclusion Hub.</p>

N50.18	<p><b><u>Strategic</u></b>  <u>Directors Standard &amp; Curriculum Committee</u>  Minutes were provided of the meeting held on 7 November 2018. There were no comments arising from these minutes. The Clerk explained the process of Local Board involvement with this Committee and how this provides an important link between the Local Boards and the Trust Board.</p>
N51.18	<p><b><u>Governance</u></b>  Minutes were provided from the Full Board meeting held 8 October 2018, the Audit Committee held 12 November 2018 and the Finance &amp; General Purposes Committee held on 23 November 2018. There were no comments arising from these minutes.</p>
N52.18	<p><b><u>Chief Executive Officer (CEO) Report</u></b>  The CEO provided a report to the Local Board prior to the meeting, this included information on:</p> <ul style="list-style-type: none"> <li>• Pupil Numbers</li> <li>• Growth</li> <li>• School Improvement</li> <li>• Academy Budgets</li> </ul> <p>The Governors noted that Hennock was currently at 100% capacity and raised concerns relating to the timescales for a request to move to a three class structure as pupil numbers continue to increase.</p> <p>The Governors discussed the previous successful bids via grant funding and the process and role of the External Funding Officer within the Trust.</p> <p>The Governors were advised of the invaluable support and involvement of the PTFA at Hennock and the role of the Pupil Council at both schools within the Newton &amp; Teign Hub. The Chair offered assistance to these groups from the Local Board.</p>
N53.18	<p><b><u>Focussed Visits</u></b>  The Governors are encouraged to visit schools regularly to Learn, Support and Challenge practices within the schools. The Chair had undertaken a visit to both schools since the last Local Board meeting and she summarised to those present. Reports were available via the GD.</p> <p>Both schools are planning to build connections with the local community (Bearnas with the Avenue Church, and Hennock with the Parish Council).</p> <p>The Chair offered to consider the role of Lead Safeguarding Governor for the Newton and Teign Local Board and requested that training dates were sent to her.</p> <p>The Governors discussed their role and the expectations during an Ofsted visit. <b>Action Chair to contact the CEO to request a guide relating to this.</b></p> <p>Following an email from the CEO, the Governors are advised to register with Devon Association of Governors.</p>
N54.18	<p><b><u>Dates of Future Meetings</u></b>  Dates of future meetings were confirmed as:-  5 February 2019 – Hennock  2 April 2019 – Bearnas  18 June 2019 - Hennock</p>

**Meeting Closed 5.30pm**