

	Department Landscape CofE Primary Academy	Academy Risk Assessment		RAA01
	Name and Address of Academy Landscape C of E Primary School, Landscape, Nr Ashburton, TQ13 7LY			
Person(s)/Group at Risk Key Year groups (children), staff and parents		Initial Assessment <input checked="" type="checkbox"/> X Review <input checked="" type="checkbox"/> X Following Incident <input type="checkbox"/>		
Activity/Task/Process/Equipment October 2020 – review, subtle changes to bubbles following Trust decision. November 2020 – review, subtle changes due to lockdown Remains based on the principles and guidance contained within DfE Guidance: Covid-19 Implementing protective measures in education and childcare settings and following the publication of Guidance for Full Opening (2 July 2020) and Managing School Premises during the Covid-19 outbreak (7 July). •Review of 22.10.20 DfE Document- School Opening in line with our RAs. •Education and childcare settings: New National Restrictions from 5 November 2020 published on 4.11.20		Date of Assessment 16.05.20 Assessor(s) Jill Ryder Academy Head Reviewed and updated 19.05.20 following DCC advice re RA Update: 1st June 2020 Updated 6th July Updated July 15th 2020 14th September 2020 31st October 2020 5th November 2020 This document is to remain under constant review due to the fast-changing nature of DfE / Government guidance in response to the challenges posed by Covid-19.		
Significant Hazard and possible Outcomes/injuries	Control Measures in Place		Are any additional measures or actions required? (if yes put on the Action Plan)	
Is government advice being regularly accessed, assessed, recorded and applied?	<ul style="list-style-type: none"> E.G DfE advice is checked daily. risk assessment is a live document and will be changed according to latest guidance. new date will be applied and RA will be sent to all staff after any alteration changes are reviewed by senior leadership (sent to CEO) 		Yes	No X

	<ul style="list-style-type: none"> Trustees interrogate risk assessments 		
Staff Training: using and monitoring new practices to reduce risk of COVID19 transmission	<ul style="list-style-type: none"> Training of all staff via briefing prior to start – to include contents of this RA, First RA, Fire policy & procedures, alternative layouts, use of PPE, location of designated space for suspected cases. Use of PPE: Donning & Doffing guidance given to all staff & discussed at debrief.(1.6.20 and again in September 2020) Academy Heads /senior teachers to monitor arrangements throughout the day and make remedial actions where needed. Ensure there are opportunities for all staff to raise concerns / make suggestions~ via briefings Ensure lidded bins for tissues are emptied at the end of each day. Follow guidance on disposal of waste ~ lunch time staff to empty bins https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe#how-should-ppe-and-face-coverings-be-disposed-of 		X
Social distancing & reducing risk of transmission			
Parents gathering & not social distancing	<ul style="list-style-type: none"> No parents allowed access to school building to reduce infection transmission. Plan parents' drop-off and pick-up protocols in place that minimise adult to adult contact. Head and staff make clear to parents that they cannot gather at entrance gates or doors or enter the site (unless they have a pre-arranged appointment, which should be conducted safely). School to inform parents that if their child needs to be accompanied to school only one parent should attend. Parents are encouraged to wear face coverings for drop off and pick up – staff will also be wearing masks during these times. Staggered starts and end to each day to avoid overcrowding. Classes will also make use of alternative entrance/exits to support social distancing. Children will not wear face masks – in line with government guidelines. (management of face coverings would be difficult for young children) <p>Whole School = 1 bubble however mixing of classes will be minimised where possible.</p>		X

	<p>START OF DAY</p> <ul style="list-style-type: none"> Staggered start time to the school day: <p>INFORMATION GIVEN TO PARENTS: Staggered start to each day:</p> <ul style="list-style-type: none"> Tuesday, Wednesday & Thursday Wrap around care 8:00 , enter school via school office, to be met by Miss Kearle and directed to go to wash hands, apply sanitize. We will have individually packed breakfasts on offer to support Miss Kearle. Cost £2:50 per session. C4 children to arrive at 8:45, enter school via church pathway to playground. To be met by class teacher at the school gate by the road and directed to go straight to class and wash hands, apply sanitizer and sit at named desk (monitored by class TA). Parents will be required to queue roadside, on the social distance lines provided when dropping children to school. C3 children to arrive at 8:45, enter school via pathway to playground. To be met by class teacher at the school gate by the road and directed to go straight to class and wash hands, apply sanitizer and sit at named desk (monitored by class TA). Parents will be required to queue carpark side, on the social distance lines provided when dropping children to school. C2 children to arrive at 9:00, , enter school via pathway to playground. To be met by class teacher at the school gate by the road and directed to go straight to class and wash hands, apply sanitizer and sit at named desk (monitored by class TA). Parents will be required to queue carpark side, on the social distance lines provided when dropping children to school. EYFS children to arrive at 9:00. Pupils to enter school via EYFS playground. To be met by class teacher at the school gate by the road and directed to go to wash hands, apply sanitizer and sit at named table (monitored by class TA). Parents will be required to queue roadside, on the social distance lines provided when dropping children to school. <p>PUNCTUALITY to be noted in letter to parents using following wording: Please support us and be on time. Late arrivals will need to report to the office as teaching staff will need to head back to class once the majority of their children have arrived. Please be aware that we will be unable to 'peel' anxious children from parents. We will do our very best to offer calm and supportive encouragement to everyone.</p>		
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	<p>Staggered end to each day</p> <ul style="list-style-type: none"> • 3:15 pm EYFS children to be collected from gate - pathway to playground ~ teachers will line bring children to the gate. All social distancing measures to be the same as morning drop off. • 3:15 pm C2 children to be collected from school path gate~ teachers will line children up and bring them to the gate. All social distancing measures to be the same as morning drop off. • 3:30 pm C3 children to be collected from school path gate~ teachers will line children up and bring them to the gate. All social distancing measures to be the same as morning drop off. • 3:30 pm C4 children to be collected from church path gate~ teachers will line children up and bring them to the gate. All social distancing measures to be the same as morning drop off. Church path used to aid social distancing for parents. • Monday-Thursday: Wrap around Care: After School 3:30. Children will go to the hall and sit at their Bubble tables. Again resources used will be limited. Children may be collected until 5:30pm from the school office at the latest where they will be signed out. £3 per hour. (Ring the bell and we will bring your child to you) Please be punctual on pick up so we can continue to offer a 5:30 finish. Staff are allocated clean down jobs beyond the school care time and lateness further increases their hours. • Put social distancing markers (tape or chalk) outside school, on pathway into school and ensure parents are fully informed of this via letter sent prior to September start • Parents, children and staff will be asked to engage with education resources such as e-bug and PHE schools resources found on the following link. This will be in letters sent prior to September start (https://e-bug.eu/) • Strict handwashing and sanitising protocols in place. 		
Overcrowding in classrooms and corridors	<ul style="list-style-type: none"> • Children are grouped into consistent Class groups • Desks will be forward facing and arranged so that face to face seating is avoided. This is not an expectation for Reception classes. • Set out classrooms where possible to ensure access to outside space and their age appropriate equipment and resources 		X

	<ul style="list-style-type: none"> • Removal of some furniture may be required to enable this. • Reduce movement around the school appropriate timetable of outdoor learning environments. • Assemblies/ collective worship to take place in classes only 		
mixing during break times / lunchtimes	PLAYGROUND & OUTDOOR AREAS (for use by all) <ul style="list-style-type: none"> • Children will be encouraged to maintain distance between themselves and their peers but we recognise that this will be a challenge. • break times with appropriate supervision is in place • Lunches: Classes 1 & 2 can eat in the hall – seating plan in place. Classes 3 & 4 lunches to be eaten in Class rooms. Class tables to be cleaned down at the end of lunch service by staff on duty. 		X
Staff social distancing	<ul style="list-style-type: none"> • Staff should maintain Public health guidance of 2m wherever possible. If reduced to 1m as long as mitigations are in place, e.g. not face to face • The priority is always to try to maintain 2m social distancing, but where this cannot be achieved, regular hand washing/cleaning and good respiratory hygiene are also held at important for both staff and pupils. • Staff will not be in the same location with staff from another class for more than 15 minutes. Senior staff will be monitoring. 		X
Premises related matters			
Changes to building use being safe for pupils & staff – social distancing markers for toilet use	<ul style="list-style-type: none"> • Children to be made aware of social distancing markers around the school building and what these mean/how to use • RECEPTION will use own toilets only and will be monitored to ensure they use them 1 at a time only and that hand hygiene is in place • children will have lessons in handwashing to ensure they are fully aware of how to maintain best hygiene • C2,3 & 4 will use main school toilets. This will be 1 at a time only. (one in, one out). Pupils will be instructed to follow this policy and staff will endeavour to monitor this. Staggered break times should support this. • (We can ensure that only one child from each class goes to the toilet at a time during lessons and will need older children to act responsibly and wait before going into the toilet, standing on marked 2m lines) • Staff to use adult loo next to the kitchen- 2m marker in place. 		X

	<ul style="list-style-type: none"> • Toilets will need to be cleaned regularly(at least daily) • Pupils must be encouraged to clean their hands thoroughly after using the toilet. <p>HALL</p> <ul style="list-style-type: none"> • Lunch service will take place in the hall (ie collection of lunch). • Children in classes 3 & 4 will eat in their classroom. Classes 1 & 2 will eat in the hall. • lunch duty rota in place to support Classes at lunch time. Appropriate timetabling and support staff allow lunch time break for all staff. 		
H&S	<ul style="list-style-type: none"> • All health and safety compliance checks have been undertaken before opening: Health and safety check undertaken of the premises/facilities and building compliance, especially after school has been closed, e.g. • Water treatments incl legionella • Fire alarm testing • Repairs • Grass cutting • PAT testing • Fridges and freezers • Boiler/ heating servicing • Internet service 		X
Fire procedures	<ul style="list-style-type: none"> • Reviewed the fire risk assessment taking into consideration any changes made to the layout, and the impact this may have on fire evacuation and escape routes. Communicated all changes to staff • Testing and monitoring regimes are in place for fire detection and alarm systems, fire extinguishers and that any interim arrangements (such as doors propped open where necessary to reduce hand contact), are managed so that they do not compromise fire protection (and security) measures. • Review required fire evacuation routes and assembly points to ensure that social distancing guidelines are being met. • Fire evacuation procedures updated and sent to all staff • Fire drill to be held ½ termly 		X
Ventilation	<ul style="list-style-type: none"> • Open windows and prop doors open, where safe to do so (bearing in mind fire 		X

	safety, security and safeguarding).		
Management of waste	<ul style="list-style-type: none"> • Ensure lidded bins for tissues are emptied at the end of the day. • Follow Guidance on disposal of PPE waste (such as used fluid resistant masks) https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe#how-should-ppe-and-face-coverings-be-disposed-of 		X
Management of incoming goods	<ul style="list-style-type: none"> • Administrator to manage supplies coming into the school, taking into consideration social distancing and hygiene measures. E.g. drop-off point in reception area outside office – one person(the administrator) controls the process. • Any visitor in school must wear a mask and scan in using the QR code (paperwork must be completed by those who do not have the app). 		X
School owned outdoor play equipment	<ul style="list-style-type: none"> • Use of play trail will be allowed during the school day if weather allows • Parents will have been informed that children are not allowed to use this before / after school hours to ensure social distancing between adults remains in place. • Play equipment can be used (limited range) and will be kept in classrooms during the day to avoid being used by other classes and are then to hand for cleaning at the end of the day. 		X
Food prepared on premises is compliant with Covid - 19 health and hygiene guidance	School kitchens must comply with the Guidance for food businesses on coronavirus (COVID-19)		X
Catering staff are operating in a safe environment	Catering staff to follow the relevant aspects of government guidance for food premises: https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/restaurants-offering-takeaway-or-delivery		X
Home / school resources	HOME / SCHOOL resources: <ul style="list-style-type: none"> • Children / parents have been asked to limit the amount of equipment they bring into school each day, to essentials. Children will not bring in 		X

	<p>pens/pencils/rulers/rubber etc. School will provide for individuals</p> <ul style="list-style-type: none"> • In RECEPTION there will be shared resources for use of all children that will be cleaned at regular points during the day. Individual pencils/whiteboards etc will be kept in child's named tray • Reading books will be sent home in September and we will have a returns box for books being returned from home. Books will be stored for a minimum of 72 hours before being returned to the book shelves for general use again. • Staff will timetable regular cleaning of shared resources & hard surfaces during the day. Suggest break & lunch times & end of day as suitable points. • RECEPTION: Sterilising tablets will be used to soak and sterilise play equipment once a week or as deemed necessary. Staff will factor this into their end of day routine. 		
First aid, illness & PPE	<ul style="list-style-type: none"> • First aid box in each class with PPE for administering first aid. • First Aid risk assessment (RA22) reviewed and shared with all staff. Systems in place to ensure adequate numbers of first aid and PFA trained staff in school. Communication of first aid arrangements during weekly TEAM staff meetings. • Approach to confirmed/suspected COVID19 cases in place: during school day • Staff member attached to class will take action: First aid area for an ill child will be in the entrance hall next to the window. Child to sit under window, staff to ensure ventilation by opening window & front door • If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home a face mask should be worn by the supervising adult if a distance of 2 meters cannot be maintained. If contact with the child or young person is necessary, then gloves, an apron and a face mask should be worn by the supervising adult. If a risk assessment determines that there is a risk of splashing to the eyes, for example from coughing, spitting, or vomiting, then eye protection should also be worn Ensuring that fluid resistant face masks are available for all schools and that a supply is maintained. • Cleaning procedure in place should this occur (remove throw or wash at 60 degrees. Wipe down plastic chair with disinfectant solution. Ensure deep clean of area by cleaning contractors. Jill to discuss at end of day if necessary.) • Arrangements for informing parent community in place. Letter to all parents of 		X

	<p>set group after making contact with Nicky Dunford to discuss all details. Letter format already in place for use in such emergencies)</p> <ul style="list-style-type: none"> • PPE is available for all staff should they need it: masks, gloves and aprons. • PPE : masks, gloves and aprons is available to staff who administer first aid. • PPE : masks, gloves and aprons is available to staff who may need to care for an ill child whilst waiting for parents to come and pick up. • Donning and Doffing PPE poster to be displayed in Isolation area • First aid room for normal 'bumps and scrapes' is our normal first aid room. 		
BREACHES	<p>BREACHES</p> <ul style="list-style-type: none"> • Approach to potential breaches of social distancing in place, including in the case of repeat or deliberate breaches: <ul style="list-style-type: none"> • Handwashing • Cleaning <p>Academy Head to have/give/put in place</p> <ul style="list-style-type: none"> • Conversations with parents • Regular reminders given; posters in all classrooms + workspaces. • Risks assessments around students who might struggle to follow expectations <ul style="list-style-type: none"> • Behaviour Policy will be reviewed with Covid recommendations in place. • Keep a log of contact beyond 15 minutes of less than 1m+ for adults/staff, f2f. 		X
Cleaning and reducing contamination			
Contaminated surfaces spreading virus	<ul style="list-style-type: none"> • Classroom based resources such as sports, art and science equipment can be used and shared within the bubble. Such resources should be cleaned frequently and meticulously and always between bubbles or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles. • School will follow government cleaning guidance if a someone becomes ill with suspected COVID-19 at the setting 		X

	https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe		
Cleaning	<ul style="list-style-type: none"> • Deep clean to take place during summer holidays • An enhanced, thorough, daily cleaning schedule has been agreed between business manager and cleaning contractor • removed soft furnishings, soft toys and toys that are hard to clean from all classrooms (such as those with intricate parts) • Adequate cleaning supplies in place and longer-term arrangement for cleaning at set times during the school day(break points) 		X
Shared resources and equipment increasing spread	<ul style="list-style-type: none"> • Prevent the sharing of stationery and other equipment where possible • Children to have own stationery/ equipment in their personal trays • Suitable procedures in place for managing access to items of 'heavy use' such a photocopiers to maintain social distancing 		X
Sufficient handwashing facilities for staff and pupils and time to do complete hygiene routines Teach children to wash hands	<ul style="list-style-type: none"> • Hand sanitiser points throughout common use areas in school: Office entrance area, 2 points in corridors, in classrooms and school hall. • Sinks available in all classroom, also we provide supervised access to hand sanitiser in classrooms. • Planned regular access to facilities throughout the day. • Ensured enough hand wash and sanitiser available based on what we have learned from usage to date. • Frequent hand cleaning as part of normal routine. Staggered breaks allow regular access to handwashing facilities through the day. • Build routines into behaviour expectations and school culture~ via PSHE, ebug and daily expectations. • Review the guidance on hand cleaning and introduce handwashing songs for younger children. Ensure that help is available for children and young people who have trouble cleaning their hands independently. See guidance and resources available at e Bug. • Consider risks around ingestion of sanitiser and where this is a risk substitute for skin friendly sanitiser wipes for young children / those with complex needs. 		X

	<ul style="list-style-type: none"> • Hand sanitiser will be available in each class • Children will be told to clean their hands on arrival at school, before and after eating, and after sneezing or coughing • Staff will encourage children not to touch their mouth, eyes and nose • Staff and pupils will be regularly supervised and checked to ensure they are complying with hygiene rules and the use of PPE. JR to do this. 		
Good respiratory hygiene	<ul style="list-style-type: none"> • Promote 'catch it, bin it, kill it' ensuring that enough tissues and bins are available. • Support should be provided for young children and those with complex needs, particularly where children spit / use saliva. In such cases this should be considered within the pupil's individual risk assessment. • Ensures bins are regularly emptied (min daily) 		x
Classroom organisation and infection controls	<ul style="list-style-type: none"> • All classroom will be well ventilated using natural ventilation (opening windows & prop doors open to the outside areas) this limits use of door handles and aids ventilation • During cold weather, windows should be partially open all day to maintain air flow however spaces should be purged when unoccupied i.e. break time and lunchtime • Lessons will also take place outside. These will be carefully timetabled to ensure distancing of groups in school 		X
Staff issues			
Staff measures to reduce contact and transmission	<p>When assessing the return to full opening in September the following section of the DfE guidance must be followed: https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#section-1-public-health-advice-to-minimise-coronavirus-covid-19-risks</p> <p>Where this cannot be met, then the school must record why and what other control measures they will adopt.</p> <ul style="list-style-type: none"> • All teachers and other staff can operate across different classes and year groups in order to facilitate the delivery of the school timetable. • Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, ideally 2 metres from other adults and should avoid close face to face contact and 		x

	<p>minimise time spent within 1 metre of anyone.</p> <ul style="list-style-type: none"> When considering the return of non-teaching staff school leaders should recognise the wider government policy that staff who can work from home should do so and apply this where feasible (e.g. in administrative roles). 		
Managing supply teachers, visitors, contractors and other temporary visiting staff.	<ul style="list-style-type: none"> Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. They should ensure they minimise contact and maintain as much distance as possible from other staff. Specialists, therapists, clinicians and other support staff for pupils with SEND should provide interventions as usual. Schools should consider how to manage other visitors to the site, such as contractors, and ensure site guidance on physical distancing and hygiene is explained to visitors on or before arrival. Visitors will be asked to wear a mask where this is appropriate and scan the QR code/complete paperwork. Where visits can happen outside of school hours, they should. A record should be kept of all visitors. It is important that staff who are managing supply teachers, visitors, contractors and other temporary visiting staff are conversant with Social Distancing and hygiene protocols within the school. New parent, out of hours show rounds will cease during the lockdown period. 		X
Insufficient staff capacity to deal with increased numbers of pupils - Shortage of teachers to maintain staff to pupil ratios	<p>If there are any shortages of teachers to teach the number of classes, appropriately trained teaching assistants can be allocated to lead a group, working under the direction of a teacher.</p> <p>Careful planning of the year groups/classes should be undertaken based on staff availability.</p> <p>Where teaching staff may not be able to attend school due to family isolation / waiting for family test results, remote teaching will be in place and be supported by a TA in class. Teachers are expected to deliver online teaching to their class and give feedback to their class. Staff at Landscope will use TEAMS as the platform for all remote teaching and learning.</p> <p>Supply teachers and other peripatetic staff can be engaged where necessary. See 'school Workforce' section of the DfE guidance:</p>		X

	https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools#section-1-public-health-advice-to-minimise-coronavirus-covid-19-risks		
Anxiety levels of staff and community causing breakdown in staffing ratios, compromising group sizes.	<ul style="list-style-type: none"> • Talk to staff about (and/or put in writing) the plans (for example, safety measures, timetable changes and staggered arrival and departure times), including a discussion on whether training would be helpful. • If appropriate, seek GP or occupational health advice. 		X
Staff understanding of new changes – safe practice at work & in classroom. Teaching in a safe environment	<ul style="list-style-type: none"> • Talk to staff about the plans (for example, safety measures, timetable changes and staggered arrival and departure times), including discussing whether training would be helpful. 		X
Accessing testing arrangements are clear for all staff	<ul style="list-style-type: none"> • Guidance about testing, including the NHS 'Test and Trace' service, is available via this link https://inside.devon.gov.uk/task/guidance-for-dealing-with-coronavirus-covid-19/essential-worker-testing/ 		X
Conditions for use of fluid resistant face mask and other equipment when dealing with a symptomatic child are clear and understood by staff.	<ul style="list-style-type: none"> • If a child, young person or other learner becomes unwell with symptoms of coronavirus while in their setting and needs direct personal care until they can return home a face mask should be worn by the supervising adult if a distance of 2 metres cannot be maintained. • Complete set of PPE available in school for such times 		
Assessment of all staff, including high risk staff with vulnerable /	<ul style="list-style-type: none"> • Staff deemed to be clinically extremely vulnerable and clinically vulnerable can return to school in the Autumn term subject to school leaders confirmation that the school is 'covid-secure', i.e. that every reasonable step has been taken to ensure the safety of children, staff, premises and community and that the full 		X

shielding family member, underlying health conditions or other risk factors	measures as provided in the DfE guidance have been applied.		
Staff use of PPE Use of PPE Lack of understanding	<ul style="list-style-type: none"> If any pupil coming into school whose care routinely already involves the use of PPE due to their intimate care needs this will continue in the same way. Follow guidance https://www.gov.uk/government/publications/safe-working-in-education-childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe Guidance on the appropriate selection and use of PPE from DCC can be found here: http://devon.cc/ppe Adequate training / briefing on use and safe disposal of PPE Follow guidance on putting on and taking off standard PPE https://www.gov.uk/government/publications/covid-19-personal-protective-equipment-use-for-non-aerosol-generating-procedures and above guidance on use in education settings. 		x
Dealing with suspected and confirmed case/ cases and outbreak.	<ul style="list-style-type: none"> Trust level procedure in place for suspected cases of COVID 19 Letter template available for use If we have any infection control concerns or questions, call the South West Health Protection Team on 0300 303 8162. If the matter is not urgent we can also email swhpt@phe.gov.uk. Devon County Council's Local Outbreak Management Plan (LOMP) is available here: https://www.devon.gov.uk/coronavirus-advice-in-devon/lomp/. IF A SUSPECTED OR CONFIRMED CASE IN SCHOOL ALWAYS Contact your local Health Protection Team on 0300 303 8162 or swhpt@phe.gov.uk and inform the local authority by emailing educate.schoolspriorityalerts-mailbox@devon.gov.uk . If there is a complex situation or an outbreak is declared in your setting, you may be asked to join an Outbreak Control Team or Local Incident Management Team Meeting. School should up-date the Schools Emergency Plan to incorporate the above links. 		x

Pupil related issues			
Vulnerable groups who are clinically, extremely vulnerable.	<ul style="list-style-type: none"> Shielding advice for all adults and children will pause on 1 August meaning that even the small number of pupils who will remain on the shielded patient list can also return to school, as can those who have family members who are shielding. Covid-19 shielding guidance from the Royal College of Paediatrics for children and young persons should be followed, and those under the care of a specialist encouraged to discuss their return to school. Any additional temporary recommendations received from local health agencies due to localised higher rates of transmission should be implemented as required. 		x
Children with EHCP/SEND	<ul style="list-style-type: none"> If necessary a risk assessment should be completed before attendance. Provision maps are in place for children with additional needs 		x
School Uniform	<ul style="list-style-type: none"> Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal. On PE/WWL/sports club days, children will come to school dressed appropriately eliminating the need for additional items to be bought into school and spaces available for changing 		x
Pupils unable to follow guidance	<ul style="list-style-type: none"> Some pupils will need additional support to follow these measures. 1:1 support will be given if necessary. Teachers/Academy head to have conversations with parent when children are not following guidelines. 		x
Pupils equipment	<ul style="list-style-type: none"> Pupils to limit the amount of equipment they bring into school each day, to essentials 		x
Member of a class becoming unwell with COVID-19	<ul style="list-style-type: none"> If a child is awaiting collection, they will be moved to the front entrance where they can be supervised. The window and door will be opened for ventilation. This area is at least 2 metres away from other people. School will communicate intentions to staff. Ensure suitable PPE (including fluid resistant face mask) is available at this location. 		x

Safeguarding all pupils	<ul style="list-style-type: none"> • Our behaviour policies have been updated to reflect the new rules and routines necessary to reduce risk in our setting. This has been communicated to staff and parents. • Back gate remains locked during school hours. Back playground is secure. • The front door remains locked during school hours • Safeguarding lead info is available to all staff: Landscope: SL: Jill Ryder 01803 762656 Mob 07788561678 DSL: Karen Barlow “ Mob 07504059812 Should the above be unavailable for any reason, please contact one of the other DSL's within our Trust:- Bearnese – Dan Turner 01626 353980 Broadhempston: Jill Ryder 01803 812689 Cheriton Bishop – Alex Waterman 01647 24817 Diptford – Lizzie Lethbridge 01548 821352 Drakes - Pete Halford 01395 443871 Harbertonford – Anne Burns 01803 732352 Hennock – Vic Pooler 01626 833233 Otterton - Pete Halford 01395 568326 Stoke Gabriel – Alice Eeles 01803 782469 Tedburn St Mary – Andy Keay 01647 61338 Yeoford – Alex Waterman 01363 84234 Devon County Council Local Authority Designated Officer (LADO) can be reached on 01392 384964. 		X
Transport			
Travel to school and provision of safe school transport:	<ul style="list-style-type: none"> • Consider school transport arrangements and where possible encourage parents and children and young people to walk or cycle to school where possible. • Liaise with School Transport Team where further consideration needs to be given to taxi and escort services. Amanda Grant has liaised with taxi to ensure SD measures are in place. 		X
Curriculum			
Planned return to normal curriculum in	<ul style="list-style-type: none"> • Substantial modification to the curriculum may be needed at the start of the year, so teaching time should be prioritised to address significant gaps in pupils' 		X

all subjects by Summer Term 2021	knowledge with the aim of returning to the school's normal curriculum content by no later than summer term 2021.		
Suspension of some subjects for some pupils in exceptional circumstances.	<ul style="list-style-type: none"> We will be able to show that this is in the best the interests of our pupils and this should be subject to discussion with parents during the autumn term. We will have a coherent plan for returning to their normal curriculum for all pupils by the summer term 2021. 		x
Music activities	<ul style="list-style-type: none"> Distancing in place when singing, limiting group sizes to no more than 15, positioning pupils back-to-back or side-to-side, Children will not share instruments, good ventilation when taking part in any music lesson. Singing, wind and brass playing should not take place in larger groups such as school choirs and ensembles, or school assemblies. 		x
Physical activity in schools	<ul style="list-style-type: none"> PE specialist will attend Landscope on a weekly basis. A subject specific risk assessment is in place for this provision. Pupils should be kept in consistent groups, sports equipment thoroughly cleaned between each use by different individual groups, and contact sports avoided. Outdoor sports should be prioritised where possible, and large indoor spaces used where it is not, maximising distancing between pupils and paying scrupulous attention to cleaning and hygiene. This is particularly important in a sports setting because of the way in which people breathe during exercise. External facilities can also be used in line with government guidance for the use of, and travel to and from, those facilities. Schools should refer to the following advice: guidance on the phased return of sport and recreation and guidance from Sport England for grassroot sport advice from organisations such as the Association for Physical Education and the Youth Sport Trust Activities such as active miles, making break times and lessons active and encouraging active travel help enable pupils to be physically active while encouraging physical distancing. Children will be asked to come in PE kit to avoid the need for changing in school After school sports clubs – risk assessments will be provided and all Covid guidelines and protocols followed 		x

Educational visits	<ul style="list-style-type: none"> • All educational visits should be planned and risk assessed following the usual school procedures and taking into consideration the Covid-19 DfE travel guidance for educational settings • For additional information check with EVOLVE guidance on website. 		x
Groups of children mixing resulting in risk of more widespread transmission	<ul style="list-style-type: none"> • Children should be in consistent groups. They will mix when outdoors at breaktimes – classes 1 and 2 sharing one playground and classes 3 and 4 sharing another. • Whatever the size of the group, children should be kept apart from other groups where possible and older children should be encouraged to keep their distance within groups. (in school building) 		x
Communications with parents & others			
Communications to parents and staff	<ul style="list-style-type: none"> • Regular communications in place 		x
Pupils and families anxious about return	<ul style="list-style-type: none"> • Support in place to address concerns and communications with parents on measures in place to reduce anxiety. • Clear messaging on expectations for attendance and identification of those who may be disengaged, disadvantaged or vulnerable and where catch up funding may need to be applied. • IIH support available within Trust 		x
Parent aggression due to anxiety and stress	<ul style="list-style-type: none"> • Tell parents their allocated drop off and collection times and the process for doing so, including protocols for minimising adult to adult contact (for example, which entrance to use) to reduce anxiety 		x
Oversight of the governing body & Trustees			
Lack of governor oversight during the COVID-19 crisis leads to the school failing to meet statutory requirements	<ul style="list-style-type: none"> • The governing body & Trustees continue to meet regularly via online platforms. • The governing body & Trustee agendas are structured to ensure all statutory requirements are discussed and school leaders are held to account for their implementation. 		x

Assessor's Recommendations - Additional Control Measures or Actions

List Actions / Additional Control Measures	Date action to be carried out	Person Responsible
Share this RA with all staff	5 th Nov	Jill Ryder
Place on school website to keep all parents fully informed	5 th Nov 2020	Jill Ryder/Amanda Grant (school administrator)

Signed: Academy Head:



Date 5th November 2020

The outcome of this assessment should be shared with the relevant staff

A copy of the completed assessment to be kept on file and copied to the Health & Safety Co-ordinator