



Friends of Landscope School Annual General Meeting

MINUTES

Date: Monday 21 September 2026

Time: 3.30 pm

Venue: Landscope C of E Primary School

Chair: Neil Drew, FOLS Chair, on behalf of the FOLS Committee

1. Welcome, introductions and apologies

Present: Jo Woods (staff representative), Neil Drew (FOLS Chair), Becky Drew (FOLS Secretary), Kerry Cole, Hannah Freeman (FOLS Treasurer), Grace Coles and Natasha Kearle (for the first part of the meeting)

Apologies: Natalie Last and Danielle Merchant.

2. Chair's review of 2025–2026.

The Chair's report will be emailed to all parents and carers alongside the Treasurer's report.

3. Treasurer's report and annual accounts.

The annual accounts will be emailed to all parents and carers.

4. Election of officers and committee members

Thanks were recorded to Laurie FS, who has now resigned. Kerry Coles was appointed Vice-Chair.

5. Plans and fundraising priorities for 2026–2027

a. School requests

A draft long-term strategy has been shared. The school's requests, in priority order, are: 1. Forest School; 2. EYFS outdoor area canopy; 3. Class 2 space; and 4. Improvements to the top playground.

Additional requests:

- Class reader books requested by Mrs Capaldi
- Additional playtime equipment
- Two visualisers
- Book registry
- Minibus valet
- Sheds (carried forward from 2025–2026; FOLS is progressing this request)

b. Planning FOLS activities

The committee discussed spreading activities more evenly across the year.

Action: Move the Silent Disco from October to February.

Mufti days were discussed, while retaining space for School Council-led events.

Action: Agree with Mrs Last how many mufti days can be held each term.



Christmas cards and art sale: As agreed with the school in the summer term of 2026, Christmas cards will not be run this year because of the tight production timescales. The committee would still like to provide an opportunity to sell pupils' artwork at the Christmas Fair in December and discussed curriculum-aligned art activities. **Action: Consult teachers on suitable curriculum-linked activities. FOLS to source supplies.**

Further idea: Hot Chocolate Fridays.

c. **Grants**

The committee agreed to explore additional grant opportunities in light of the school's priorities. Members also discussed drawing on parents' skills and experience. **Action: Becky to identify whether any other parents can help with grant applications.**

d. **Gift Aid**

Action: Hannah to assess feasibility of collecting Giftaid and retrospective-can claim 4 years

100 Club and Easy fundraising were also discussed. 100 Club financial governance needs checking and we will likely need to centralise banking going forward.

6. **Any other business**

a. **Serving alcohol at PTA events**

The committee agreed that alcohol would not be served during school hours. Alcohol may be served after 3.30 pm, subject to the conditions of the relevant temporary licence, and alcohol-free options will be available.

Action: Becky to confirm this position with Mrs Last and seek approval, as many events take place on school premises.

7. **Date of next meeting**

Next AGM 20th September 2027 3.30pm. Next FOLS planning meeting tbc-early November.

8. **Close**